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PART III

Notifications by High Court, Advertisement, Notices and Change of Name etc.

HARYANA GOVERNMENT

HOUSING DEPARTMENT

Notification

The 27th March, 2018

No. 10/3/2018-2-Hg.— In exercise of the powers conferred under Section 74 (d) of the Haryana Housing Board Act, 1971 (Act No. 20 of 1971) and in pursuance of Haryana Govt. Letter No. 42/164/2008-3GS-II dated the 7th November, 2013 and 42/164/2008-3GS-II dated 22.09.2017, the Haryana Housing Board (Recruitment and Conditions of Service of Officers and Employees) Regulations, 2006, are hereby amended as under:-

1. These regulations may be called the Haryana Housing Board (Recruitment and Conditions of Service of Officers and Employees) (Amendment) Regulations, 2018.
2. In the Haryana Housing Board (Recruitment and Conditions of Service of Officers and Employees) Regulations, 2006 (Hereinafter referred to as the said rules), after Regulation-9, the New Regulation 9-A shall be inserted namely:-

- “9A. (1) Typing test is substituted with the State Eligibility Test in Computer Appreciation and Applications (SETC) as a part of service requirement for Clerks. The State Eligibility Test in Computer Appreciation and Applications (SETC) shall be a post requisite condition/qualification which all the newly recruited/appointed Clerks in the Government Department/Organizations shall have to qualify. The existing clerks, who have been promoted from Group- ‘D’ and Restorer etc. who have not passed the typing test till date as required under the Service Rules shall have an option either to pass the typing test or the State Eligibility Test in Computer Appreciation and Application (SETC).
- (2) The candidate shall have to qualify the State Eligibility Test in Computer Appreciation and Application (SETC) within the probation period of two year, extendable by one year in case of direct recruit. The candidate appointed against the aforesaid category of post in Group ‘C’ shall not be entitled to earn any increment in his/her pay scale till he/she qualifies the said test. Failing which the services of such employees shall be dispensed with. The persons who are promoted to the post of clerk shall also qualify the State Eligibility Test in Computer Appreciation and Applications (SETC) within a period of probation of one year extendable by one year, failing which he/she will be reverted back.

- (3) The Government of Haryana hereby authorizes the Haryana State Electronic Development Corporation Limited (HARTRON) or any other agency as prescribed by the Government, as the authorized agency for conducting the State Eligibility Test in Computer Appreciation and Application (SETC), alongwith a test in typing speed in accordance with the syllabus as the State Government may specify in this regard from time to time, besides the syllabus already provided in sub-rule (4) of this rule. The 'pass' certificate issued by HARTRON or any other agency, as approved by the Government, would be accepted as an evidence of the fulfilment of the prescribed condition in the Service Rules.
- (4) The syllabus for the State Eligibility Test in Computer Appreciation and Application (SETC) would contain Word Processing, Internet browsing and E-mail management.
- (5) In the case of Clerks, typing speed of 30 words per minute in English and 25 word per minute in/Hindi converted with equivalent key depressions in both cases as the typing speed would be tested on computer.
- (6) The employees possessing the following qualifications as exempted from taking the State Eligibility Test in Computer Appreciation and Application (SETC):-
 - (i) M.Tech/B.Tech (Computers), MCA, BCA or Diploma in Computers from the recognized institutions e.g. Polytechnics.
 - (ii) Basic Computer literacy Certificate from any recognized centre established under the National Institute of Electronics & information Technology (NIELIT) [erstwhile DOEACC Society].
 - (iii) Haryana State Certificate in Information Technology [HS-CIT] from the Authorized Learning Centres (ALCs) of the HKCL.
 - (iv) Candidates/employees who have already passed the SETC and the same is valid at the time of joining the service. The State Eligibility Test in Computer Appreciation and Application (SETC) passed by any candidate earlier shall be considered valid for a period of 5 years from the date of issue of such certificate by HARTRON or any other agency authorized by the Government; and
 - (v) Physically disabled candidates *i.e.* amputation of hand (Left and Right) Amputation of upper limbs, Paralysis of Radial Nerve (Radial Nerve Palsy) of either upper limb. Declination degenerative disorder effecting the nervous system which may cause paralysis and atrophy of the hand and its muscles and Visually Handicapped.

However, these employees, with the exception of those mentioned under sub-para (v) above, shall be required to clear the 'typing test' part of the State Eligibility Test in Computer Appreciation and Application (SETC)". It is clarified that in case of Group-'C' posts other than "Clerks" the SETC shall not apply.

3. In the said regulations, in Appendix 'B' against serial No. 18, the words Assistant Sub Divisional Clerk shall be omitted.

(a) Under heading 4, 'By Promotion' for the existing items, the following items shall be substituted namely:-

10+2 with five years' service as Group C having lesser scale or Group D employees.

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SHRIKANT WALGAD,
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Housing Department.

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